

## Attachment Document: Recommendations for Special Council on Utilizing the Contractor Model for Key Foundation Positions

### Introduction:

This document presents recommendations for the Special Council to effectively utilize the contractor model for key ApeCoin DAO foundation positions, such as Discord, Discourse, Twitter social media, and the website. The focus is on achieving legal compliance across worldwide jurisdictions to ensure the smooth operation of these critical areas.

### Conduct thorough due diligence on potential contractors:

To ensure legal compliance, the Special Council must conduct comprehensive background checks on potential contractors. This includes verifying the identity, qualifications, and experience of each candidate, as well as ensuring they are not affiliated with any sanctioned entities or individuals. This process will help mitigate legal risks and ensure that the foundation hires qualified and trustworthy individuals.

### Implement robust KYC (Know Your Customer) and AML (Anti-Money Laundering) policies:

To maintain legal compliance, the Special Council should require contractors to undergo a KYC process and adhere to AML policies. This will help prevent money laundering, terrorism financing, and other illegal activities.

### Draft clear and comprehensive contracts:

To safeguard the foundation's interests and maintain legal compliance, the Special Council should draft clear and comprehensive contracts for all contractors. These contracts should outline the scope of work, payment terms, intellectual property rights, data privacy requirements, and any jurisdiction-specific legal obligations.

### Maintain records of contractor agreements and work:

It is essential to keep accurate records of all contractor agreements and work completed to demonstrate legal compliance and support potential audits or regulatory inquiries. The Special Council should implement a system for tracking these records and ensure that contractors are aware of their obligations to maintain accurate documentation.

### Monitor contractor performance and adherence to legal requirements:

The Special Council should actively monitor contractor performance to ensure that they are meeting their obligations and adhering to all applicable legal requirements. This may involve conducting periodic reviews, requesting progress reports, and providing ongoing feedback to help contractors address any issues or areas for improvement.

### Consult with legal counsel:

Given the complexity of legal compliance across multiple jurisdictions, the Special Council should consult with legal counsel to ensure that they are aware of and adhering to all relevant laws and regulations. This may involve seeking guidance on specific issues or obtaining periodic reviews of the foundation's legal compliance efforts.

Provide ongoing training and support to contractors:

To help contractors maintain legal compliance, the Special Council should provide ongoing training and support in relevant areas, such as data privacy, intellectual property rights, and jurisdiction-specific legal requirements. This may involve offering educational resources, workshops, or access to legal counsel for guidance on specific issues.

By implementing these recommendations, the Special Council can effectively utilize the contractor model for key ApeCoin DAO foundation positions while achieving legal compliance across worldwide jurisdictions. This will help to ensure the smooth operation of the foundation's critical areas and mitigate legal risks.